



Caregiver Training Program

SUNRISE SERVICES, INC.

Student Handbook

About us: Sunrise Services, Inc. is a major provider of community human services in Snohomish, Whatcom, and Skagit counties since 1977. Sunrise Caregiver Training Program is a division of Sunrise Services, Inc. and has been a major trainer of caregivers in these communities since 1997. We are a leader in the state developing and creating online and classroom trainings - continually adding new courses. Sunrise Services, Inc. looks forward to a bright future. The company is owned 100% by Sue A. Closser, CEO. Ms. Closser's contact information is as follows: Corporate office: 811 Madison, Everett WA. 425-212-4211.

Mission: To provide high-quality relevant training to our local communities so they can in-turn better serve the clients in-need.

EveryOne Philosophy: Sunrise believes that every person has the right to lead a fulfilling life, and another chance when it all goes sideways. This philosophy is engrained in our staff throughout all facets of the organization and we hope to pass this mindset to our students as well when they think of the clients they will serve.

Sunrise Caregiver Training Contact information:

Everett: 425-212-4210

Email: enrollment@sunriseemail.com

Website: www.sunrisecaregivertraining.com

Online Training: www.sunriseclasses.talentlms.com

Everett Office Hours: Mon-Fri. 8:30 AM
To 4:30 PM

After Hours: We do our best to be available to you, but our team are not on-call 24 hours a day. We answer all phone messages each morning as fast as possible, as we recognize the importance of your questions. Please ensure you are leaving a voicemail if you do not reach staff directly otherwise we have no record of your attempt to call. Leave a slow, clear message with your phone number and full name. You can also contact us by email.

Holidays: The following holidays will be observed and classes will not be held: New Year's Day, Martin Luther King Day, Memorial Day, 4th of July, Labor Day, Thanksgiving Day & day after, Christmas Eve & Christmas Day. Holidays are not counted as part of the contracted time schedule.

Location: 7016 Evergreen Way, Everett, WA 98203
425-212-4210

The facility is state-of-the-art with a reception area, lecture room, and personal care skill lab. Training equipment includes: hospital beds, manikins, feeding stations, wheelchairs, transfer belts, clothing, and much more. High-tech lecture aides are located at both facilities. Students should be aware that temperature in the training rooms may fluctuate and should plan on wearing light layers so they can adjust accordingly. The school has a break room with a microwave, refrigerator, sink, and tables & chairs. Both male and female lavatories are available. There is free parking available in a well-lit parking lot. Facilities are located in close proximity to public transit and restaurants. The facility is ADA accessible;

additional reasonable accommodations will be provided upon student request. Students receive a half-hour lunch break for any all-day training.

Instructors and Administrative Staff:

Our instructors and staff are integral to our success, ambassadors building community and forming links in the communities where they live and work. Every instructor is approved by the DSHS Training Unit. Instructors are registered nurses, have an associate or higher degree of education, or are persons with specific knowledge, training, and work experience in the provision of direct personal care, or other relevant services to the elderly or persons with disabilities requiring long-term care.

Methods of instruction includes, but is not limited to lecture, skills demonstration, practice exams, video, interactive student activities, scenario completion, and self-assessment.

Kodi Rosenquist, BA	Training Director
Amanda Sims, HCA-C	Training Coordinator & Instructor
Geneva Carroll, HCA-C	Training Assistant & Instructor
Darla Williams, LPN	Instructor
Dr. Cynthia Goins, Psychiatrist	Instructor
Greta Yocom, NAC, BA	Instructor
Sarah Dudder, NAC	Instructor
Sharon Bowers, RN	Instructor
Kathy Valencia	Instructor

Licensure and Contracts:

Licensure: This school is licensed under Chapter 28C.10 RCW. Inquiries or complaints regarding this private vocational school may be made to:

Workforce Training and Education Coordinating Board
124 10th Avenue Southwest
Olympia, Washington 98501
360-709-4600
workforce@wtb.wa.gov

Contracts: Sunrise Caregiver Training Program is contracted by Aging and Long-Term Support Administration (AL TSA), Training, Communications, Development, and Quality Unit. Each one of our certificate or CE offerings has been approved by AL TSA. Your class completion certificates will have DSHS approval codes and our training program number.

Types of Students Served:

- **Community Enrollments**— A student enrolling in any length of training which is paid for by their employer, by family/friends, a church, or themselves if 24 or less hours of training. etc.
- **Private Career School** — A student that is enrolling in more than 24 hours of training AND either paying for their training by themselves or is paid for by a State-funded program.
- **Employee**- A hired worker for Sunrise in any division of the company

Enrollment: A confirmation with all vital class information will be emailed after enrollment is processed. If the class a student selects is full, office staff will contact the student to help place them in an open session for the same subject, get them on a waitlist for desired session if requested, or help with a refund if needed. Students are required to bring their own pens/pencils, notebook, or other items they may need to class.

- **Community & Private Career School** – Enroll online, on-site, or via phone by paying for your training. Once payment is received, your spot will be held.
- **Private Career School Admission** – In addition to above, Private Career School admission requires:
 - High school diploma, or General Educational Development (GED) certificate.
 - In lieu of diploma or GED, an entrance exam based on English language comprehension/proficiency test will meet the requirement.
 - Passing grade on this test is 80%.
 - Specific enrollment paperwork to be filled out prior to class at the time of enrollment. A copy will be given to you for your records.
- **Employee** – follow internal policies & procedures given

Financial Aid:

At this time we do not offer financial assistance. We are not authorized to offer Federal Financial Aid. We pledge to make every effort to keep our classes affordable and easy to access. If you are not currently employed, then we encourage you to contact WorkSource for assistance.

WorkSource Everett: (425) 258-6300

Website: <https://www.worksourcewa.com/>

Types of Training Offered:

- 75 hours of Basic Training – includes 3 sections which can be done in any order
 - 5 hour Orientation & Safety Training* - general knowledge needed for this line of work and safety best practice information
 - 40 hours of Core Basic Training – 5 day class which includes hands-on skills practice
 - 30 hours of Population Specific Training* - various topics of special focus/types of populations one may serve in this field
- Mental Health Specialty -8 hours on important knowledge surrounding this topic
- Dementia Specialty- 8 hours on important knowledge surrounding this topic
- NAC Bridge Program – 3 day advance training for students with active HCA-C to further education and become a Nursing Assistant – Certified.
- Nurse Delegation Core self-study – Learn which tasks can be delegated to certain types of caregivers by an RN overseeing this.
- Nurse Delegation Diabetes Focus self-study – Requires ND Core as prerequisite & focuses on insulin as a delegated task
- CPR, First Aid, and AED* - hybrid learning method. Complete the basics online first, then come in person to focus on hands-on skills practice.
- Blood Borne Pathogens – offered on-location during CPR skills testing dates to meet job requirements.
- Babysitter Basics* - hybrid learning method. Complete the basics online first, then come in person to focus on hands-on skills practice.
- Continuing Education* - 12 hours are needed before a Caregiver’s birthday each year to maintain their credential. We offer tons of relevant and vital topics to choose from. Most variety of this type of credit will be found online.
- HIV/AIDs* - 4 hours on important knowledge surrounding this topic and proper prevention
- ½ hour AFH Food Safety Class* - for certain AFH workers to maintain food safety knowledge and meet job requirements
- Open Skills Lab – 3 hours of independent study to prep for an upcoming State exam
- Online Only – tons of topics to choose from including bipolar, fetal alcohol, suicide prevention, depression, suicide prevention, addiction, ABCS of D.D., autism, people first language, bed bugs, heart disease, stroke, traumatic brain injury, cultural sensitivity, and more.

*These classes are available in an online format, and many are also offered on-site as well.

We are always adding to and bettering our curriculum so check back with us.

Student Cancellation / Refund Policy

Refund policies vary based on the class, program length, and payment method. Refunds for transactions originally paid for by card will be issued back onto the original card if the card is still active and it's within 90 days of the transaction. Please allow for up to 7 business days for the refund to appear back in your account. Refunds for a transaction originally paid with cash or check will be issued back in the form of a mailed check within 14 days. We do try to process refunds as quickly as possible, so many refunds will occur ahead of mentioned scheduled.

To cancel training: Please call: 425-212-4210 and speak to someone directly. If a message is left that is not able to be understood, or is missing vital information (such as full name, phone number, session canceling, etc.) we will not be able to cancel your class in time. It is the student's responsibility to follow-up and make sure the cancelation request was received.

No call/no show: When a student fails to show up to class without advanced notification, it denies a seat to another student that may greatly need it. Please make every effort to make it to class, and contact the office in advance of class if you know you can no longer make it. We do not refund for missed classes.

Community Enrollment Refunds:

- **For on-site CE, Population Specific, Basic Training, or Open Skills Lab:**
 - Refunds will only be issued for training when 7 or more days' notice is given (including weekend and holidays).
 - If enrollment occurs less than 7 days before class starts, attendance is considered mandatory and there will be no refunds.
 - A refund will not be issued for a freely rescheduled course (see reschedules).
 - Classes are non-transferable to other students and due to their nature, self-studies are non-refundable.
 - Books and supplies will not be refunded once picked up or mailed.
- **NAC Bridge Class:** 14 or more days' notice is required to cancel class for refund of cost of class from original session minus a \$100 admin fee + cost of books (\$50 of original payment fees). Supplies are eligible for a full refund as long as they have not been picked up yet. Rescheduled courses will not be eligible for refund.
- **Hybrid CPR/First Aid:** Once the online portion of the training is in-progress, this class is no longer eligible for a refund. The online training is held through the American Heart & Safety Institute and this is based upon their refund policies.
- **Online Training** – Once a class is in-progress, it is not eligible for a refund. Any course that is not attempted may be refunded.

Private Career School Refunds: As a reminder, the requirements for a student to fall into this category would be both:

- A. Student is taking more than 24 hours of the 75 hour Basic Training.
 - B. Student is either paying for their own training, or is funded by a State program (So employer paid, or third-party paid students like family/friends paying are *not* in this category & follow community enrollment refund section)
- The school must refund all money paid if the applicant cancels within 5 business days (excluding Sundays and holidays) after the day the contract is signed or payment in full is made, as long as the applicant has not begun training. Students must prepare a written notification of withdrawal and submit it to the school Director which contains the student's name, address, and date. All financial obligations on the part of the school and the student will be calculated using the last recorded date of attendance.

- The school must refund all monies paid if the student not accepted. This includes instances where a starting class is cancelled by the school.
 - The school may retain an established registration fee equal to ten percent of the total tuition cost, or one hundred dollars, whichever is less, if the applicant cancels past the fifth business day after signing the contract. A registration fee is any fee charged by a school to process student applications and establish a student record system.
1. If training is terminated by the student after the student enters classes, the school may retain the registration fee established under (3) of this subsection, plus a percentage of the total tuition as described in the following table:

If the student completes this amount of training:	School may keep this percentage of tuition:
One week or up to 10%, whichever is less	10%
More than one week (or 10%), whichever is less, but less than 25%	25%
25% through 50%	50%
More than 50%	100%

2. When calculating refunds, the official date of a student’s termination is the last day of recorded attendance:
 - When the school receives notice of the student’s intention to discontinue the training program; or,
 - When the student is terminated for a violation of a published school policy which provides for termination; or,
 - When a student, without notice, fails to attend classes for thirty calendar days.
3. All refunds must be paid within thirty calendar days of the student’s official termination date.

Reschedules/Incomplete Courses

Students are expected to attend the session they register for. Scheduling a course means a spot has been held, and as a result another student in-need of training may be turned away due to expected class sizes. However, we understand that unexpected events in-life do occur which is why we have developed the below refund policies:

- **On-Site Reschedules** (excluding NAC Bridge):
 - Students are allowed 1 free reschedule to a new session for the same course missed.
 - Rescheduled courses must be completed within 60 days of the original class session
 - Classes are not transferable to other students.
 - If the free reschedule has already been used, or is scheduled outside the 60 day window from original class, then the student would need to re-enroll in the course at full cost.
 - Reschedules must be scheduled in-advance with the help of the Training Coordinator. Students may not just show up to another session without scheduling first.
- **Self-Study Nurse Delegation Core/Diabetes:**
 - Students may reschedule their exam for free 1 time within the 60 day period to complete their self-study.
 - Students receive 2 tries at the exam, so a retest may be scheduled within the 60 days even if the free reschedule has been used up previously.
- **Online Training:**
 - Classes not in-progress will be eligible for 1 free reschedule to another training of the same hours/cost.
 - If a student wishes to reschedule to a class at a higher cost, they may do so after paying the price difference.

- **NAC Bridge Class:**
 - In the event that a session must be rescheduled for any reason, written notice with seven or more days prior to the first day of class is required in order to be eligible for a discounted re-enrollment rate of 50% current enrollment fees.
 - This written notice may be in the form of an email to: enrollment@sunriseemail.com, hand delivered to one of the enrollment centers to a training staff member directly, or mailed.
 - Rescheduled classes are not eligible for refunds. Reschedules that occur without the required notice will result in re-enrollment at full-cost. See, “re-enrollments,” policy in NAC Bridge section for additional info.

Anti-discrimination Policy:

We encourage diversity and accept students from all minorities. We do not discriminate on the basis of race, creed, color, national origin, sex, veteran, military status, sexual orientation, or the presence of any sensory, mental, or physical disability, or the use of a trained guide dog or service animal by a person with a disability. We acknowledge that information pertaining to a student’s disability is voluntary and confidential, and will be made on an individual basis. If this information is presented, we will reasonably attempt to provide an accommodation to overcome the effects of the limitation of the qualified applicant.

Accommodations: Students requesting an accommodation should make the request in writing to enrollment@sunriseemail.com or come in-person at an enrollment center with as much advance notice as possible. We want students of all walks of life and abilities to be successful in our programs. Please let us know how we can help you.

- **Disability-** We provide reasonable accommodations to qualified disabled students so they can participate in our educational courses.
 - Some classes may require medical documentation because of the rigors of curriculum.
 - Examples may include printing slides for online classes to better follow along, or arranging an exam to be given orally, rather than written.
- **Religious-** Sunrise will make good faith efforts to provide reasonable religious accommodations to students who have sincerely held religious practices or beliefs that conflict with a scheduled course/program requirement.
 - Students should initially make all efforts to schedule a session in which they can expect to attend all days of training. However, when it is unavoidable that a session must be scheduled where time must be missed due to religious reasons, accommodations will be arranged.
 - Being absent from class or other educational responsibilities does not excuse students from keeping up with any information shared or expectations set during the missed class.
 - Students are responsible for obtaining materials and information provided during any class missed.
 - The student shall work with the admin team to determine a schedule for making up missed work.
 - Examples of religious accommodations may include giving a make-up day or a special arranged exam retest time for the student in question.
- **ESL-** Our classes are offered in English only, but many ESL students are still able to be highly successful in our trainings.
 - Certain class materials may be available in other languages, so check with staff if you feel you would benefit from materials in another language.
 - Students with English as a secondary language may choose bring a language-to-language or device with them to class.
 - Inform your Instructor if you need to use a dictionary or language aide device.

- The Instructor may request to flip through printed Language-to-Language dictionaries or to move a student to closer proximity to them using an electronic language aide to ensure cheating does not occur.
- Students may also arrange for a private interpreter if needed. Arranging interpreter services is not something that Sunrise coordinates.
 - The office staff and Instructor do need to be aware of this beforehand if an Interpreter is coming in order to plan accordingly for space.
 - Interpreters may not help with any testing offered and should be aware they will not receive a certificate of completion for class.

Grading System

Successful completion to obtain a corresponding certificate requires that the student has 100% attendance and actively participates in all sessions within 60 days from original session attended. We record the daily attendance of each student. Records are available for student review.

Instructors provide in-person skills critique during personal care skills training. Each student must successfully complete each skill with instructor documentation. Each module of the class has competency testing with an additional written practice exam at the end. This allows for students to have the opportunity for evaluation of their individual progress.

Student Progress Reports

Student progress is reported directly to the student by the instructor. This occurs as the class progresses and then at the end of each class. Progress is documented by return skill demonstration and scored testing when applicable. Please keep in mind that not all classes require testing. Certificates of completion are received at the end of all classes.

Classes with exams: Certain courses require a written exam to be passed in addition to the above mentioned grading system. Students are given 2 times attempts to pass the exam which may not be taken consecutively. Retests must be completed within 30 days of the class. Training Coordinators can advise which courses have written exams.

Testing:

Certain courses Sunrise offers require a written exam in-class to be passed in addition to the above mentioned grading system. Training Coordinators can advise which courses have written exams. Testing usually occurs every other Friday at 9:00 AM and will show on our monthly schedules. The latest to check-in for testing is 9:15 AM. Students must complete testing by 11:00 AM. Students have two chances to pass their exams. Retesting cannot occur on the same day as the first exam. Students are required to bring valid picture ID to check-in, and will be asked to reschedule testing without this.

Self-Study Process (Nurse Delegation Core and Diabetes): Workbook needs to be read & all exercises filled out directly in the book. To pass this subject a written exam is needed per self-study.

- Testing/retesting must be completed with-in 60 days of enrollment. Students need to bring their completed workbooks with them to check-in.
- Students without their workbooks, or without a completely filled-out workbook will be rescheduled.
- Workbooks are the student's property and should be picked up after testing. Workbooks that are left will be discarded.
- Students doing Nurse Delegation Diabetes alone are also required to bring a copy of their Nurse Delegation Core certificate at check-in as this is the State required prerequisite for this course.
- State regulations require a minimum passing score of 80% for ND Core, and 90% for ND Diabetes.

Code of Conduct:

The following conduct is unacceptable, will not be tolerated, and is grounds for dismissal from our program:

- All types of proven dishonesty, including cheating (see below), plagiarism, knowingly furnishing false information to the institution, forgery, and alteration or use of institution documents with intent to defraud.
- Cheating: Belongings must be away and on the floor during any testing. Cheating in any form will not be tolerated, and will result in a zero grade for the exam/ejection of the course. This includes attempting to take pictures of any test. Any retest needed after that point will be charged at the cost of the class before being rescheduled. Retesting will still count as the student's second try at the exam regardless of repaying for the cost of the course. Students determined to have been cheating will also sit next to an Instructor during all future exams/classes.
- Forms of bias including race, religion, ethnicity, gender, disability, national origin, veteran status, and creed as demonstrated through verbal and/or written communication and/or physical acts.
- Intentional disruption or obstruction of teaching, administration, disciplinary proceedings, public meetings, and programs, or other school activities.
- Sexual harassment including creating a hostile environment and coercing an individual to perform sexual favors in return for something.
- Student acts of criminal behavior that place any person in imminent danger are prohibited on all school grounds.
- Tardiness is disruptive to the class and instructor and is strongly discouraged. Admissions for tardy students is at the discretion of the Instructor, though generally any student arriving more than 15 min late will need to reschedule that class date.
- Theft or damage to the school premises or damage to the property of a member of the school community on the school premises.
- Violation of the law on school premises. This includes, but is not limited to, the use of alcoholic beverages or controlled dangerous substances.
- Violation of published school policies.
- Refusal to actively participate in skills practice, group work, or other assignments.

Student Dismissal:

Students may be dismissed from the school for the following reasons:

- Not adhering to the school's rules, regulations, policies, and code of conduct.
- Missing more than 20% of instruction time
- Not meeting financial responsibilities to the school

The school Director will notify the student in writing should it become necessary to dismiss the student. The dismissal letter will contain the date and the reason for dismissal. Prepaid tuition will be refunded per the school's refund policy.

The Instructor has the authority to end a student's participation in the program at any time if the Instructor has determined that the student is being disruptive to the class, refuses to engage or participate in classroom/skills lab/clinical activities, or there is a violation of clinical confidentiality skill performance, or any other additional reasons as deemed fit by the Instructor. The student will be asked to discontinue that session and the student will have to repeat the class again from Day 1 at full cost.

Re-entry:

Students dismissed from the school who request re-entry must put the request in writing to the school Director:

- In cases where the student was dismissed for excessive absences (greater than 20 %) or financial concerns, it may be possible to re-enter within the same school term.
- In cases where the student was dismissed due to unacceptable conduct, the student may have to meet with the Director before re-entering the school. The decision of the Director is final and the student will receive a letter within five business days stating the decision.

Complaint Process:

Nothing in this policy prevents a student from contacting the Workforce Board (the state licensing agency) at 360-709-4600 at any time with a concern or a complaint. Students who have a complaint or who would like to appeal a dismissal must request in writing an appointment for an interview with the school Director. The written request should include the following information:

- Student's full name and current address
- A statement of the concern including dates, times, instructors, and if applicable, & other students involved
- Date of complaint letter and signature of the student
- Three dates in which the student would be available for a meeting with the school Director. These dates should be within 10 business days of the complaint.

The school Director will notify the student in writing of the appointment date in which the concerns or appeal will be addressed. Every effort will be made to bring an amicable closure to the concern. Should it be necessary, a panel of instructors will hear the concerns and will be asked to assist in bringing a resolution to concerns and / or appeals. The student will be notified in writing within five business days of the outcome of the meetings. Should the contract be canceled by either the student or the school the last date of attendance will be used as the date to calculate any refund in accordance with the school's refund policy.

Transcripts and Certificates:

Attendance is required for all sessions in order to receive a certificate. We record the daily attendance of each student. Records are available for student review. Students will need to meet all financial responsibilities before a Certificate of Completion will be issued.

- **Classroom:** Most certificates will be issued at the end of class or mailed within 5 business days.
- **Online:** It is the student's responsibility to download their own certificate upon completion of a course and provide their employer with a copy. Copies of certificates will be emailed upon request.

Copies: For copies of transcripts and certificates contact: enrollment@sunriseemail.com

Fee: \$15.00 per Certificate Copy / Transcript / Record

School closure: Transcripts, certificates, & student records are scanned and stored for 50 years or until the school closes. If the school closes, records may be forwarded to the Workforce Training and Education Coordinating Board.

Placement Assistance:

At this time we do not offer job placement assistance. Demand for our well-trained caregivers is very high in all communities.

NAC Bridge Program Specific Policies:

The NAC Bridge program is an advanced training with limited spots available, and a sizable amount of prep work required on both the student and staff end prior to class. As a result, this program does have

strict requirements and policies which must be followed in order to continue to offer this specialized program. Don't worry though - the extra prep is worth it, as this is an amazing class to take and can help better your career!

Prerequisite: Students must have an active HCA-C *prior* to enrolling the program. NARs or exemption status from the new training requirements do *not* meet this prerequisite. The student can begin to turn in the required documentation prior to enrollment, but cannot enroll in a session until their credential has been verified. Students should refer to their prerequisites, expectations, and policies form for full list of bridge information.

Waitlists: Sunrise will begin a waitlist for any bridge session which becomes full. Only students which are already enrolled in a later session will be eligible to be waitlisted. There is no additional cost to be on the waitlist. Waitlisted students are expected to be actively submitting their documentation requirements to begin reading the textbook right away. Those students which do not turn in requirement in timely fashion to waitlisted session deadline will be dropped from the list & notified. Students will be contacted in the numerical order they are on the list and given 24 hours to decide if they would like to switch to the earlier session still. Students switching sessions should ensure they are able to meet all documentation requirements prior to session deadline before accepting the spot. If a spot becomes available without extended notice before a session starts, priority will be given to waitlisted students with all documentation already completed.

Failed exams in-class: All students must pass a 100 question written exam with 80% or higher during Day 1 of class that is based on materials covered in the textbook. If a student fails their written exam, then the Instructor will determine if the student continues on or not with the rest of the session.

Reschedules: In the event that a session must be rescheduled for any reason, written notice with seven or more days prior to the first day of class is required in order to be eligible for a discounted re-enrollment rate of 50% current enrollment fees. This written notice may be in the form of an email to: enrollment@sunriseemail.com, hand delivered to one of the enrollment centers to a training staff member directly, or mailed. Rescheduled classes are not eligible for refunds. Reschedules that occur without the required notice will result in re-enrollment at full-cost. See, "re-enrollments," policy for additional info.

Re-enrollments: Dropped students, & rescheduled or incomplete courses will be allowed a 1-time discounted re-enrollment rate of 50% current enrollment fees to another open session within 90-days of the original class. If no sessions are open within this timeframe, the student may choose to remain on waitlists and chance an opening occurring, or re-enroll in a further out session at normal cost. New books will not be issued with re-enrollment and re-enrolled classes will not be eligible for a refund.

Refunds: Refunds for cost of original class minus a \$100 admin fee & book costs (\$50 of original payment) will be issued if requested at minimum of 14 days before the first day of class is given in writing. This written notice may be in the form of an email to: enrollment@sunriseemail.com, hand delivered to one of the enrollment centers to a training staff member directly, or mailed. Rescheduled, incomplete, dropped, or re-enrolled classes are not eligible for a refund. Supplies which have not yet been picked up can be refunded.

Other Policies:

Allergies: Students with a severe allergy (such as an airborne or touch peanut allergy) are required to communicate with admin team in advance of training so we can initiate proper precautions for the safest environment for the student. It is the student's responsibility to ensure they have a non-expired epi pen or other medication with them in-class.

Mailing List: Join our mailing list to make sure you never miss out on new training updates, State training rules explained, and promo codes. Join the list by visiting us online or by request to anyone in our admin team.

Feedback: We welcome any and all feedback from your class experience. Please let us know if something worked well in your class or if you see an area we could use improvement.

More Questions?

enrollment@sunriseemail.com

Call 425-212-4210

www.sunrisecaregivertraining.com

You're going to love our classes!